

## AFTER SCHOOL PROGRAM REGISTRATION PROTOCOLS

The After School Program is designed to give students an opportunity to explore activities of particular interest outside of the regular school program.

### PLEASE READ ALL INFORMATION CAREFULLY AND KEEP IT FOR FUTURE REFERENCE

- 1/ Classes are scheduled based on **1st & 2nd semesters**
- 2/ **Online-Registration is available:** Please register early to avoid disappointment. **Enrollment is on first come, first served basis.** Class sizes are limited to ensure quality of instruction.
- 3/ Please note that:  
**No refunds are made after the 2nd week. Fees will not be prorated for late registration.**
- 4/ Please note that a general notification, with the list of confirmed courses, will be sent to all parents. Time does not allow us to confirm individual registrations.

**After the deadline there will be an automatic \$25 late registration fee**

- 1st Semester deadline: September 15th
- 2nd Semester deadline: January 19th

- 5/ The Office reserves the right to withdraw any activity for which there is insufficient registration. In the event of cancellation or over enrollment, refunds will be issued. Please note that there can be no refunds if a child withdraws from a course, which has already started or misses any class.
- 6/ If an activity is canceled by the teacher, a make up class will be scheduled. Parents will be advised as soon as possible of such cancellations.
- 7/ The registration form includes the fees for all activities. Those activities scheduled for a specific season are also indicated.

### **IN PERSON CLASSES**

**Time: 3-4PM or as indicated**

**Fees: \$675**

**After Deadline Additional Fee: \$25**

**1st Semester: October through January**

**2nd Semester: February through May**



**For more information  
please contact the  
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